How to Make the Most of Your CLSI Membership

Take Advantage of All CLSI Has to Offer With This Helpful Guide

Extend the Benefits of Your CLSI Membership

Introducing Health System Membership

One membership to cover all sites with system-wide access to invaluable CLSI standards!

Gain significant savings in membership dues per site—instead of paying for each location as a separate membership, you can bundle and save across all sites.

Simplify administration with one membership account to manage, and one license to our online eCLIPSE™ standards database that covers all of your users system-wide.

Benefit from a centralized membership plan that ensures all locations are following the most up-to-date standards—enabling better patient care and, in turn, reduced costs.

Contact membership@clsi.org to talk about upgrading today.
Become a Member Delegate or Alternate Delegate

For further information regarding the benefits that come with membership and participating as a member delegate, visit www.clsi.org/membership/delegate-handbook.

Outlined in this handbook are the responsibilities of a member delegate, instructions on how to access your membership benefits, an overview of CLSI and its organizational structure, an explanation of the consensus process, and much more!

Whether standards, training, educational tools, or volunteer opportunities, CLSI has something for everyone. Now that you know some of the amazing resources and tools CLSI has to offer, you are ready to get started. We welcome you and your organization to our global member community and look forward to advancing the quality of laboratory testing worldwide, together.
Welcome to CLSI!

Thank you for choosing CLSI membership, and for your commitment to supporting our mission to foster excellence in laboratory medicine. As an organization dedicated to developing consensus-based clinical standards that enable laboratories to fulfill their responsibilities most effectively, CLSI provides products, programs, and services to help health care organizations achieve new standards of laboratory testing quality.

As a CLSI member, you have access to these invaluable resources, plus much more.

To help you take advantage of all the benefits that come with joining CLSI, we have developed this “How-To” guide with easy steps for you, your staff, and your entire organization to get informed, engaged, and involved in the programs and opportunities now available to your team.
5 Ways to Get Engaged

With valuable resources at your fingertips, and the opportunity to participate in a number of programs that further your education as well as the quality of patient care worldwide, there is no shortage of ways for members like you to get their organizations actively involved with CLSI.

To help get you started, we have created this Engagement Checklist.

1. **Inform Your Staff.**
   Helping your colleagues understand the value CLSI offers is an important step in making sure your whole organization follows CLSI best practice standards to ensure high quality. Be sure to discuss your membership with your team and direct them to the CLSI website (www.clsi.org) to find resources.

2. **Sign Up for eCLIPSE™ Ultimate Access.**
   With the eCLIPSE™ online portal, we make it easy for our members to access standards for quality improvement. All you need is a Web connection to access CLSI’s complete library of up-to-date resources—anytime, anywhere.

   Level I members receive eCLIPSE for **FREE**, but all members can subscribe at a discounted rate. To create your account, call +1.610.688.0100 or e-mail membership@clsi.org.

3. **Volunteer.**
   Only CLSI membership gives you the unique opportunity to participate in our standards development process to shape laboratory testing standards that drive best practices. Positively impact the standards that affect the work you do each day as you gain recognition from CLSI and the health care community.

   For a listing of the latest volunteering opportunities, visit www.clsi.org/volunteer.

4. **Register for an Education Program.**
   The CLSI Education Center provides convenient and cost-effective continuing education (CE) resources to help your staff advance their professional development and earn CE credits. From webinars to online learning programs, there is much to explore.

   Send your staff to our online Education Center at www.clsi.org/edu to find the latest education events and opportunities.

5. **Socialize with CLSI.**
   Follow. Like. Stay informed. CLSI is on social media. Stay up-to-date with the latest CLSI happenings, including recently published documents, upcoming webinars, online promotions, and more! Don’t delay, connect today.
Making the Most of Your Membership

We want to make it easy for you and your staff to access all the benefits included in your membership, and, in turn, help you achieve your goals to deliver high-quality results.

Here are some of our most popular programs and offerings. Make sure you inform your team so they can get involved for their benefit—and for the benefit of your organization.

Implementing a Quality Management System

Continual quality improvement is critical in today’s laboratories, and CLSI’s The Key to Quality™ is the most comprehensive resource for implementing a quality management system (QMS) in your laboratory.

Providing the guidance you need to develop a QMS infrastructure that efficiently achieves quality objectives, The Key to Quality includes ready-to-use templates and examples of completed forms and QMS tools to assist users in fulfilling the required elements in each quality system essential (QSE).

Order The Key to Quality today and unlock faster access to meeting your laboratory’s quality goals. Visit shop.clsi.org/K2Q for more information.

Enrolling in CE and Training Programs

We created the CLSI Education Center as an answer to the question, “What does a laboratory need to succeed?” Our Education programs offer information on efficient processes, accreditation readiness, effective solutions to problems, professional development, and an opportunity to produce the best laboratory results for optimal patient care.

Our Education programs are geared to meet laboratories’ needs by providing a variety of educational solutions. Our goal is to make participation in CE-based programs easy.

CLSI’s educational sessions take place online and at face-to-face workshops and symposiums, or even in your own laboratory. To find and enroll in a training program that meets your personal and professional development needs, visit www.clsi.org/edu.
Volunteering for CLSI Standards Development

CLSI offers unmatched opportunities for our members to maximize their voice in the global laboratory health care community as they work alongside colleagues and experts from diverse sectors to improve patient care worldwide.

Through our various volunteering opportunities, you and your staff will not only have a seat at the table with many influential members of the health care community, but have a chance to contribute expertise to the development of world-renowned clinical laboratory testing standards—and help your organization earn unmatched recognition as well.

Volunteers are responsible for assisting with development, oversight, and review of consensus documents in key specialty areas. Besides document development groups, our standards development structure includes a Consensus Council that oversees the process-driven aspects for all standards development. Our Expert Panels support the technical quality of a document for each of the following 9 specialty areas:

- Automation and Informatics
- Clinical Chemistry and Toxicology
- Evaluation Protocols
- Hematology and Immunology and Ligand Assay
- Microbiology
- Molecular Methods
- Newborn Screening
- Point-of-Care Testing
- Quality Management Systems and General Practices

If you or your staff would like to get involved in volunteering, we welcome your participation. Simply visit our website at www.clsi.org/volunteer for a listing of the latest opportunities. To learn more about our standards development process, visit www.clsi.org/NewStandard.

Earning CE Credits

Through the CLSI Education Center, we offer members the opportunity to earn discounted CE credits from the American Society for Clinical Laboratory Science (ASCLS) P.A.C.E.® Program.

Participants in these approved educational sessions have confidence in the quality of the programs. These education contact hours can satisfy CE requirements for federal regulations, state licensure, certification agencies, and employers. Our members can earn up to 13.0 P.A.C.E.® CE credits for their participation in our webinars and certificate programs, depending on the length and content of the program in which they participate.

Training opportunities are frequently added to the CLSI website, so be sure to visit www.clsi.org/edu regularly to explore the most recent offerings and enroll in programs covering topics that most interest you.

Communicating With CLSI Staff

Please do not hesitate to contact us with any questions you may have, or for any information you may need.

You can reach CLSI by telephone from 8:30 AM to 5:00 PM Eastern (US) Time at +1.610.688.0100. You may also call CLSI Customer and Member Services toll free at 877.447.1888 within the United States.

For e-mail, please send your correspondence to customerservice@clsi.org, or for membership inquiries, to membership@clsi.org. Technical questions can be directed to standard@clsi.org.

Our mailing address is:

Clinical and Laboratory Standards Institute
950 West Valley Road, Suite 2500
Wayne, PA 19087 USA
Meet Fellow CLSI Members

The networking opportunities offered through CLSI are unlike those of any other organization.

We bring you face-to-face with key experts from laboratories, industry, and government to openly discuss laboratory testing issues and share diverse knowledge to drive continual improvement.

Access the CLSI Membership Directory

Learn more about fellow CLSI members from around the world, discover how they are helping to shape laboratory testing standards, and find the contact information you need to connect with them quickly.

Visit www.clsi.org/membership to download the latest CLSI Membership Directory.

In-Person Membership Events

Throughout the year, CLSI holds multiple Committee Weeks across the United States, as well as meet-and-greets and receptions at annual meetings and exhibits, including the AACC Annual Meeting & Clinical Lab Expo, the ASM General Meeting, and many more conferences and meetings.

The CLSI Committee Weeks and member receptions offer invaluable opportunities to network with fellow members from around the globe! Expand your professional and social circle at these fun and worthwhile events.

Keep Up-to-Date With CLSI Online

Be sure to check the Events calendar in the CLSI Membership Center often to view the latest happenings, and find out where to meet up with CLSI at upcoming conferences and trade shows.

Visit www.clsi.org/news to find the most recent announcements and news.

Use the CLSI Submission Box

Have a question or suggestion for CLSI? We would love to hear your ideas and thoughts on things we can do to make your membership experience even more beneficial.

Submit your comment at www.clsi.org/membership/clsi-submission-box or via e-mail to membership@clsi.org today and we will follow up on your request promptly.
Explore Opportunities to Earn CE Credits

Put CLSI standards into practice with convenient and cost-effective CE. Check out some of our latest programs and offerings—all geared to meet your laboratory’s most critical CE needs while offering opportunities to earn discounted CE credits from the ASCLS P.A.C.E.® Program.

Access CLSI Webinars

Learn how to optimize practices and processes in your laboratory with CLSI’s educational webinars. Our webinars provide an efficient way to learn more about recently published standards, important industry topics, and critical government mandates. Attend a webinar in real-time for the opportunity to earn P.A.C.E.® CE credits—or watch our library of on-demand webinars at your convenience. As a CLSI member, you can access some of our on-demand webinars in the Membership Community for free.

Explore Our EP23™ Online Workshop

Now our members can put CLSI standards into practice through self-paced eLearning. Our EP23™ Online Workshop: Risk-Based Tools to Meet IQCP Requirements imparts the knowledge and skills necessary for the successful implementation of CLSI document EP23-A™—Laboratory Quality Control Based on Risk Management. The flexible, online learning environment leverages the best distance learning has to offer to create a tool designed for busy laboratory professionals like you.

Tap Into Educational Resources

Through CLSI’s vast library of educational resources, our members can implement CLSI standards—efficiently and economically, while improving quality. Designed with your organization in mind, our easy-to-use resources make learning convenient for you and your staff.

Educational Companion Products

CLSI’s in-laboratory companion products (bench aids) allow you to quickly access guidance on critical day-to-day procedures from the bench. From convenient quick guides to actionable checklists and high-value toolkits, CLSI companion products bring our standards to life in a simple and practical manner. These resources include:

- Checklists
- Electronic Templates
- Quick Guides
- Reference Guides
- Toolkits
- Videos
- Workbooks
- Worksheets
**CLSI Course Offerings**

CLSI provides numerous training programs and services for laboratories, including onsite assessment to evaluate operations, assistance with the development of national strategic plans, customized and interactive training and educational programs, development of customized self-assessment tools, assistance with the development of continuous quality improvement strategies, and measurable and scalable programs for all laboratories seeking international accreditation. Learn more at [www.clsi.org/training](http://www.clsi.org/training).

**Online Training**

Advance your professional development while advancing practices in your laboratory with CLSI’s online, self-paced certificate programs. Efficient, cost-effective, and approved for credits by the ASCLS P.A.C.E® Program, CLSI programs are designed by experts for the simple and practical implementation of key concepts from CLSI standards into laboratory practice. Study on your own schedule with the ability to log in from any Internet-accessible device, at any time. Upon completion, earn a certificate of achievement and P.A.C.E® CE credits.

**Implementing the Cost of Quality eLearning Program**

Enroll in the only program that truly implements the steps needed to determine the existing cost of quality in your laboratory. Learn how to describe critical quality cost concepts, identify the different types of quality costs, calculate quality costs for your laboratory, and optimize quality cost management.

Do you know how much your laboratory spends on:

- Supporting good quality?
- Resolving problems and errors?
- Preventing poor quality from occurring?

Understanding the answers to these questions is critical to helping your organization improve profitability—and enhance your ability to provide better patient care. Visit [www.clsi.org/CoQ](http://www.clsi.org/CoQ) to enroll today.

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**Laboratory Quality Management System (LQMS) Certificate Program**

Achieve all of your quality objectives with CLSI’s online, self-paced certificate program, which provides a systematic, process-oriented approach to meeting quality objectives in your laboratory.

Designed by experts for you, the LQMS Certificate Program enables you to learn best practices for developing, implementing, and sustaining policies, processes, and procedures for the 12 QSEs.

Visit [www.clsi.org/eLearning](http://www.clsi.org/eLearning) for more information.
Explore Standards Development Volunteer Opportunities

By donating your time and talents to help develop the standards that affect your work, you will play an active role in improving public health across the globe.

Why Does CLSI Need Volunteers?

Volunteers are the lifeblood of CLSI. Without them, we could not deliver the level of unbiased, consensus-based clinical laboratory standards that the global laboratory community considers to be the gold standard.

How Can I Be Considered for Committee Participation?

Anyone interested in volunteering for an open CLSI committee needs to submit a completed volunteer nomination form; a current curriculum vitae or resume; and a completed CLSI Disclosure of Interests form, which can all be found on our website at www.clsi.org/volunteer.

In What Ways Can I Participate as a Volunteer?

When new projects are proposed or existing documents need to be revised, CLSI seeks volunteers to serve on our Consensus Council, Expert Panels, and document development groups.

- **The Consensus Council** is responsible for assisting with oversight and review of the consensus process for all standards.
- **Expert Panels** are responsible for the technical oversight and guidance for their specific specialty areas.
- **Document development group members** have primary responsibility for drafting and developing each individual consensus document, and addressing comments received during the consensus process.

How Much Time Do Volunteers Spend on Document Development?

Generally, volunteer committee members and contributors can expect to spend a minimum of 2 hours per week on CLSI document development or revision activities during the intensive volunteer time periods, which range per project, but are outlined beforehand. Committee chairholders can expect to spend a minimum of 3 hours per week on committee activities during the development or revision phase. Specific timelines are determined for new projects and document revisions.

For additional information, please visit www.clsi.org/volunteer, or e-mail standard@clsi.org.
About CLSI

The Clinical and Laboratory Standards Institute (CLSI) is a not-for-profit membership organization that brings together the varied perspectives and expertise of the worldwide laboratory community for the advancement of a common cause: to foster excellence in laboratory medicine by developing and implementing clinical laboratory standards and guidelines that help laboratories fulfill their responsibilities with efficiency, effectiveness, and global applicability.